



Office of the City Manager and the City Council
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Policy for Third Party Requests

Due to the increasing number of third party requests (requests for donations or contributions) and requests for increases in the amount to be funded, the following policy has been adopted:

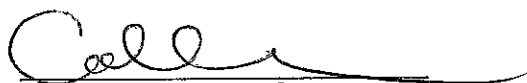
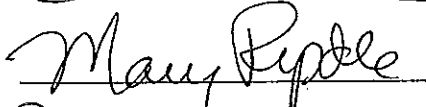
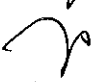
All third party requests will require a sponsor to circulate a formal petition to be signed by a number of voters equal to 10% of the number who voted in the last City gubernatorial election. For FY 2016, petitions will require 76 signatures.

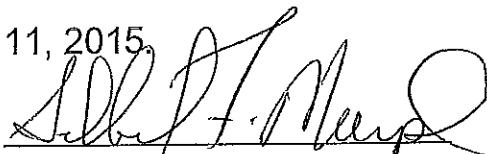
All third party requests will be required to provide a written statement of what they have done to benefit the City or public in the past and how a donation or contribution would benefit the City or public in FY 2016. Third party requests may also be required, upon request, to supply financial statements and/or financial documentation.


Third party requests must be submitted to the City Clerk no later than Monday, May 18, 2015 in order to be considered during budget deliberations.

Submission of required documents does not guarantee funding.

Approved by the Eastport City Council, March 11, 2015.



Attest: 
City Clerk
3-11-2015